



West Walker Primary School Remote Learning – Home-School Agreement

Teachers will:

- Provide 3 hours of remote learning work for KS1 children and 4 hours of remote learning work for KS2 children each day.
- Ensure that this work matches what is being taught at school.
- Provide clear modelling and suitable resources to enable children to meet set lesson objectives.
- Host live lessons using TEAMS to enhance the learning experience for UKS2 students.
- Discuss roles, responsibilities and expectations with learners at the outset of all live lessons.
- Provide clear lesson objectives and modelling of skills to achieve these objectives.
- Have another member of staff present in the live lesson to monitor any comments.
- Use school devices for any live lesson.
- Only deliver live lessons during the school day.
- Set up equipment so that the camera is facing the teacher and the teaching board only.
- Pause a lesson if an incident occurs in the classroom during a live lesson.
- Notify SLT, learners and parents/carers of learners of any cancelled lessons or changes in arrangements.
- Ensure they keep themselves up to date with all relevant policies and procedures including online safety, safeguarding and data protection policies.
- Not provide any parent/carer or learner with their personal email address.
- Log any safeguarding concerns on CPOMS and notify the DSL in school.
- Mute the mic when children are completing set tasks.
- Encourage 100% attendance and follow up any issues with colleagues/parents when required.
- Conduct a weekly welfare phone call for every remote learner.

Learners will:

- Complete set tasks on Class Dojo and upload their responses to their individual portfolios.
- Not communicate with teachers beyond school hours of opening and closing.
- Be ready and waiting to start at the correct time for a live lesson.
- Be prepared with the relevant equipment.
- Dress appropriately for the duration of the live lesson.
- Remain on mute until invited to speak.
- Utilise the 'hands up' option when they are ready to answer a question.
- Work hard to achieve set targets.
- Engage with the lesson and participate where required.
- Behave as they would do in the classroom.
- Not record, capture or screen grab any content from the live lesson.
- Remain in a public part of the house with a parent aware that their child is participating in a live lesson.
- Be respectful towards each other and their class teacher.
- Not share personal information on the chat.

Any learners who breach expectations will be removed from the platform and they will be required to access alternative resources on Class Dojo.

Parents / Carers will:

- Take an active role in ensuring that their child is engaging with their remote learning.
- Ensure their child is fully prepared for their live lesson.
- Provide their child with a peaceful / quiet work space in a public part of the family home.
- Ensure their child is dressed appropriately for live lessons.
- Remind their child of the expectations with regards to their behaviour / actions during a live lesson.
- Encourage their child to engage and complete learning tasks.
- Ensure that they and other family members are out of ear shot during live lessons.
- Inform the class teacher of any issues which prevent their child from accessing the live lesson.
- Support the school if any sanctions are required.
- Not contact teachers through Teams. If they need to speak to a teacher, they should do so by contacting the School Office or messaging the teacher on Class Dojo.

Failure to comply with this protocol may result in the learner having their school learning account temporarily suspended.